

**Spokane Community College
Environmental Health and Safety Committee
2011-2012**

Date of Meeting: **February 2, 2012**
Place: Lair – 1st Floor Conference Room
Time: 2:30 – 3:30PM

Committee Members Present: Dennis Johnson, Jeff Rogers, Claudia Robertson-Toews, Tyler Ables, Scott Jones, Pat Norman, Ed Solum, Zach Olson (Student), Kevin Robins, Tyler Beasley

Committee Members Absent: Jim Roth, Brett Farrar, Chris Ewegen, Krishna Toner, Lynn Thompson, Stephanie Lynch, Denise Wright, Kevin Bartle, Dave Cox, Art Capello, Cindy Friedman, Cindy Walters, Charles Robbins, Linda Poage, Norma Cantu

Scott Jones chaired the meeting in Jim's absence. Committee members present introduced themselves.

Scott reminded us of the continuing need to update building inspections. He recently assisted Pat Norman with completing inspections for Buildings 7 and 9. He noted that WISHA (Washington Industrial Safety and Health Administration) requires that we maintain a record of current inspections which must be produced in case of a WISHA inspection. Scott is available to assist with building inspections.

The December and January Accident/Illness Summary was reviewed. There were only 3 minor incidents reported in December, but January saw 30 incidents, many of which were slip and falls. Scott reminded us to wear appropriate footwear for the season.

Scott reviewed the 2011 OSHA 300A report which summarizes accidents and injuries for the year and must be posted in each building. He will email that out to committee members with instructions to post. There were significantly more "number of days away from work" in 2011 compared to 2010, which means employees with illnesses lost more work days than the previous year (about double). Scott explained that the increase may be impacted by the age of our work force in that older workers tend to recover more slowly. Also, this number can be substantially impacted when only one or two workers have serious illnesses resulting in lengthy time off work.

The Executive Summary was reviewed. It outlines a problem that was detected with the volume of flammable gas stored in Building 28, which exceeds the code for classification of the building. The recommended action to resolve the problem is to either reclassify the building or to create a second outdoor control area for storage of flammable gas. This is being dealt with at the executive level.

Tyler Ables gave a security update. There were 135 incidents in January, mostly thefts along with 1 stolen vehicle and 1 prowling report. Many of the thefts were from building 8 where lockers were broken into. He encouraged staff to report any and all environmental security concerns, such as doors or windows that don't close, outdoor lighting issues, shrubs that need trimming, etc.

Scott discussed emergency preparedness. He reminded us of the Emergency Management Plans posted throughout campus, but he also expressed the need each person to be personally prepared for emergencies. He shared a publication called "Emergency Resource Guide", which is published jointly by

the Washington Military Department Emergency Management Division and the Washington State Department of Health. It provides guidance for preparing for all kinds of emergencies. There is also a reference to www.SpokanePrepares.org as a resource.

Scott reported that asbestos abatement is occurring in campus buildings as remodeling or new construction takes place.

Kevin Robins from Campus Security reported that he is trying to update the roster of Building Evacuation Coordinators. He has sent out an email but has gotten a poor response thus far. He will continue this effort but asks that we do what we can to ensure that our building evacuation coordinators communicate with Kevin and respond to his inquiries.

Scott handed out a schedule for First Aid/CPR training. Anyone interested should contact DeeAnna Black at x8906 or email dblack@scc.spokane.edu

Next meeting is scheduled for **Thursday, March7, in one of the Lair conference rooms**

Minutes prepared by Dennis Johnson