



**Community Colleges of Spokane  
Spokane Community College**

**2016-2017  
Campus Resource  
Guide**



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# ABOUT SCC

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## Mission

Spokane Community College offers educational opportunities in college readiness, workforce training, and university transfer that meets the needs of the diverse communities we serve. We are committed to student success through active learning, dynamic relationships, and supportive environments.

## Vision

Spokane Community College is where students transform their lives and attain their goals, enriching our communities.

## Core Values

Student Success, Excellence, Accessibility, Inclusiveness, Collaboration, Mutual Respect, Responsiveness, Life-long Learning

## Other Noteworthy Information

Founding of SCC:	1963 (SFCC was founded in 1967)
Mascot:	Skitch, a Sasquatch
“CCS”	Community Colleges of Spokane
“SCC”	Spokane Community College
“SFCC”	Spokane Falls Community College

## **Core Themes**

The college has identified four core themes to further define the mission which are used to evaluate mission fulfillment.

### **Workforce Development**

SCC's professional technical certificate and degree programs are industry standard, preparing students for entry level positions in their discipline.

### **Academic Transfer**

Students enrolled in Academic Transfer courses are well prepared and successful as they transfer their coursework and/or Associate degrees in pursuit of the next step in their education plan.

### **College Readiness**

College Readiness programs meet the needs of students and prepares them for college-level courses while empowering them to succeed academically, personally, and professionally.

### **Student Success**

Students are provided with the opportunity to succeed in a supported environment that enhances individual and professional growth through academic, personal and professional development.

## CAMPUS/COLLEGE OFFICES

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### **President Ryan Carstens**

Lair Student Center (Building 6),  
Room 218  
Phone: 533-7042

### **Vice President of Instruction Jenni Martin**

Lair Student Center (Building 6),  
Room 203  
Phone: 533-7075

### **Vice President of Student Services Glen Cosby**

Lair Student Center (Building 6),  
Room 202  
Phone: 533-7015

### **Adult Education**

Dean: Raju Hegde  
Magnuson, Room 221  
Phone: 279-6211

### **Arts and Sciences**

Dean: Vicki Trier  
Main (Building 1), Room 203  
Phone: 533-8883

### **Athletics, Recreation, and Physical Education**

Dean/Athletic Director: Ken Burrus  
Johnson Sports Center, Room 194  
Phone: 533-8829

### **Business, Hospitality and Information Technologies**

Dean: Jeff Brown  
Main (Building 1), Room 203  
Phone: 533-8882

### **Corrections Education**

Associate Dean: Kevin House  
Airway Heights Corrections Center  
Phone: 244.6851

### **Extended Learning**

Dean: Jenni Martin  
Magnuson, Room 390  
Phone: 279-6212

### **Health & Environmental Sciences**

Dean: JL Henrickson  
Health Sciences (Building 9), Room  
126C  
Phone: 533-8829

### **Technical Education**

Dean: Dave Cox  
Stannard Technical Education Building  
(Building 28) Room 205  
Phone: 533-8674 or 533-7065





## GETTING STARTED

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### You Have a Right to ...

Keep Your Records Private. The Family Educational Rights and Privacy Act, commonly referred to as FERPA, mandates that students have a right to keep their educational records private, even from their immediate family members.

<http://catalog.ccs.spokane.edu/StudentRights.aspx?page=PV2>

Know About Your College. Regulations mandate that students have a right to know information about the college, including tuition and fee rates, campus safety statistics, the code of conduct, academic policies and standards, drug and alcohol resources, policies regarding copyrighted materials, the student population, graduation rates, and more.

<http://www.ccs.spokane.edu/future/important/righttoknow.aspx>

Report Concerns about Staff and Faculty. CCS has established procedures for students to address concerns related to actions by faculty and staff members.

<http://www.ccs.spokane.edu/Forms/District-Forms/Academic-services/Academic-Services/ccs-30-06.aspx>

Report Concerns about Other Students.

If you believe that another student has violated the Student Code of Conduct or has interfered with others' learning, you have a right to report concerns.

<http://www.scc.spokane.edu/Resources/BIT.aspx?page=PV1>

### You Have a Responsibility to ...

Do your Part. You – not your parents or family members, not your instructors, and not your classmates – are responsible for coursework, for filing annual financial aid papers, registering for and withdrawing from classes, and petitioning to graduate. Check with staff in Financial Aid and other Admissions and Registration offices in building 15 for assistance.

Know the Rules. Admission to CCS carries with it the presumption that students will conduct themselves as responsible members of the academic community.

This includes obeying the law, complying with policies, procedures and rules of the district, the colleges and departments, maintaining a high standard of integrity and honesty, and respecting the rights of other members of CCS.

<http://apps.leg.wa.gov/wac/default.aspx?cite=132a-30>

# ACADEMIC PROGRAMS

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Spokane Community College offers more than 120 certificates and degree programs, offered through several academic divisions. A brief description of the programs and services offered through these units is provided here. (*Contact information is listed on page 2.*)

## **Adult Basic Education**

SCC offers programs in college prep, high school completion, and others; as well as programs for individuals with learning disabilities such as PACE and SEER. Many of the programs are self-paced and are offered at a variety of SCC locations for your convenience.

## **Arts and Sciences**

Complete your general university requirements. Arts and Sciences at SCC specializes in transfer preparation. Students can earn an Associate of Arts degree that is accepted by Washington State's public universities and many private universities.

In addition, degrees can be earned in pre-majors, including university transfer specialties in business and secondary teaching preparation in math and science. We provide the foundation for many different careers that require a bachelor's degree: teaching, business, management, human resources, social work, medical careers, creative and technical writing. Classes are offered both during the day and in the evening and in a variety of learning modalities, including Web-enhanced and online courses.

## **Business, Hospitality and Information Technology**

The Business, Hospitality, and Information Technologies Division offers transfer degrees in business and a variety of career-ready degrees and certificates in business, computer technologies, administrative office, health information management, culinary, hotel/restaurant management, and professional baking.

## **Extended Learning**

Programs for seniors (ACT 2) will help you stay fit and challenge you mentally.

Career Transitions courses will help you build basic skills for a new career, including computers, office procedures, and personal confidence.

## **Health and Environmental Sciences**

Health Science degrees and certificates are offered in two areas, Allied Health and Nursing.

Environmental Science programs include greenery, agriculture, horticulture, water resources, and more.

## **Physical Education and Recreation**

SCC students may complete the Health, Physical Education and Recreation Pre-Major program of study. The Physical Education department offers a wide variety of activity and professional courses which allows for two options:

A pre-major program in Health, Physical Education and Recreation for students wishing to transfer to four-year institutions;  
Provide Physical Education courses for all students.

## **Technical Education**

Spokane Community College's Technical Education division offers a wealth of programs through the following departments:

Aerospace Composite Technician;  
Applied Education;  
Avista/SCC Lineworker School;  
Automotive;  
Aviation Maintenance;  
Biomedical Equipment Technician;  
Cosmetology  
Electrical Maintenance and Automation;  
Electronics Engineering;  
Engineering and Architectural;  
Heating, Ventilation, Air Conditioning and Refrigeration;  
Heavy Equipment;  
Hydraulic and Pneumatic Automation Technology;  
Machining/CNC Technology; Truck Driver Training;  
Public Safety - including Criminal Justice,  
Fire Science, and  
Telecommunications Officer  
Rural Aerospace Training - Located in Colville  
Welding and Fabrication

# **COLLEGE-WIDE STUDENT ABILITIES**

## ***Responsibility***

Students will develop the ability to recognize, understand and accept ownership for their learning by self-assessing, demonstrating, and evaluating behaviors that support the learning situation.

## ***Communications (Oral and Written)***

Students will demonstrate the ability to create meaning between themselves and their audience; learn to listen, read, speak, and write effectively using graphics, electronic media, computers, and quantified data.

## ***Critical thinking***

Students will be able to access, evaluate, and apply information from a variety of sources and in a variety of contexts.

## ***Global Awareness***

Students will demonstrate an awareness and appreciation of the world: its scientific complexity, its social diversity, and its artistic variety.

# ACADEMIC RESOURCES AND SERVICES

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## **ASSESSMENT/ PLACEMENT TESTING 533-7074**

**Media Services | Learning  
Resource Center (Building 16),  
Room 127**

Math placement testing is required for all new and reactivating students who have not been assessed by SCC or SFCC within the last three years or have not completed Math 99.

## **COMPUTER LABS**

Computer labs are available throughout campus. Hours are posted at the individual labs.

Main (Building 1), Room 1116  
Main (Building 1), Room 1220  
Health Science (Building 9),  
Room 008 & 011  
Heavy Equipment (Building 19),  
Room 106  
Science/Math (Building 27),  
Room 109

## **Learning Resources Center Library**

\*\*Laptop computers are available for 48-hour checkout on a first-come, first-serve basis\*\*

## **COUNSELING SERVICES – ACADEMIC ADVISING 533-7026 Main (Building 1), Room 102**

### **Counseling Center**

Educational, professional/technical, career, and personal counseling; student success and referral services.

### **University Transfer Center**

Specializing in four-year university application deadlines, college essay and scholarship assistance, transfer information, degree and academic major planning.

## **DISABILITY SUPPORT SERVICES**

**533-7169 • TTY: 533-8610 • Fax:  
533-8877**

**DSS@scc.spokane.edu**

**<http://www.scc.spokane.edu/?ds>**

### **Student Services (Building 15), Room 117**

Accommodations *can* include alternative testing, adaptive technology, ASL interpreters, alternative format instructional materials, and ergonomic equipment. Contact us to request accommodations.

**eLEARNING AND  
CANVAS HELP DESK**  
533-7400 or 1-800-353-8135  
[support@communitycollegesofspokane.zendesk.com](mailto:support@communitycollegesofspokane.zendesk.com)

**Max M. Snyder (Building 50),  
Room 118C**  
support services to students enrolled in distance and e-learning courses including SCC Online and Hybrid classes, Washington Online (WAOL), and Interactive Television (ITV) courses. eLearning classes require access to a computer with an Internet connection and an email account.

<https://communitycollegesofspokane.zendesk.com/home>

**HEARING IMPAIRED SERVICES**  
*See Disability Support Services*

**LEARNING RESOURCES  
CENTER - Library (Building 16),  
Room 181**

533-8255 (Circulation Desk)  
533-8821 (Reference Desk)  
The library provides research assistance and materials (print, video and online) to support student learning.

Study spaces for both individuals and groups.

<http://www.scc.spokane.edu/?library/>

**REGISTRATION**  
533-8860

**Student Services (Building 15)**  
<http://www.scc.spokane.edu/Administrations/PlanRegister.aspx>  
Register for classes add/drop, official withdrawal and late enrollment.

**RESIDENCY CLASSIFICATION**  
533-7198

**Student Services (Building 15)  
Resident and Nonresident  
Student Classifications**

**Hours of Operation:** Please call for appointment

Resident or nonresident classifications are used for tuition calculation purposes. If you are classified as a nonresident and are not an international student, have lived in the state of Washington continuously for the past twelve months, for purposes other than educational, and would like to have your residency status reviewed, please contact us for an appointment.

**TRANSCRIPTS**  
533-7004

**Student Services (Building 15),  
Room 102**

Requests for official transcripts must be in writing and require one week for processing (53.00 fee per official transcript)

<http://www.scc.spokane.edu/Administrations/FormsTranscripts.aspx>

**TUTORING SERVICES, ARTS &  
SCIENCES**  
533-7322

<http://www.scc.spokane.edu/askatutor>

Mathematics (Building 27), Room 108

Science (Building 27), Room 212  
Writing, English, Languages, &  
Social Sciences (Building 1), Room 1220

Computer Labs (Building 1, Room 1220 and Building 27, Room 109)  
E-Tutoring is available

# CAMPUS SERVICES AND OFFICES

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## **CAREER SERVICES**

**533-7249**

### **Workforce Transitions**

**Lair Student Center (Building 6),  
Room 112**

Employment preparation, career assessments, labor market research and employment outlook. In our department, we assist with resumes/cover letters, interview skills, and job search. Workshops are provided in classrooms per faculty requests. Call 533-8855.

Services include an employment database with current and seasonal employment openings.

### **SCC is a WorkSource**

**Connection Site.** Tap into WorkSource Spokane's statewide database of job openings, investigate possible eligibility for job training programs, apply for Commissioners Approved Training, Training Benefits and *do* labor market research.

## **COUNSELING SERVICES – MENTAL HEALTH COUNSELING**

**533-8611 (Health Clinic)**

**Jenkins Wellness Center  
(Building 7), Room 118**

SCC offers limited mental health/personal counseling services. These services include but are not limited to Substance abuse concerns, couples therapy, family therapy, problematic eating patterns, gay, lesbian, bisexual, or transgender concerns, and sexual assault/rape.

## **FINANCIAL AID**

**533-7017**

### **Student Services (Building 15)**

Complete a Free Application for Federal Student Aid (FAFSA). Check for Priority Deadline dates- Eligibility for most aid is based on the "need" of the student. The Federal Government determines eligibility for financial aid.

## **GLOBAL EDUCATION**

**533-8659**

### **Student Services (Building 15), Room 114**

A full range of student services for international students: homestay and housing, immigration advising, medical and dental insurance/care, safety education, student employment, and study abroad.

## **GRADUATION**

**Ceremony - June 16, 2017;  
Spokane Veterans Memorial  
Arena**

**533-8657 Student Activities  
Lair Student Center (Building 6),  
Room 125**

One ceremony is held to honor students from programs based on our main Spokane campus. Students based at our other centers (AEC, Colville, Newport, PACE Program, etc.) are honored in separate ceremonies.

### **Petition/Transcripts**

**533-8693**

**Student Services (Building 15),  
Room 102**

Complete a Petition for Degree or Certificate to have your credits

evaluated for the requirements of your degree and/or certificate.

<http://sites.scc.spokane.edu/surveys/GraduatePetition/>.

A separate Petition for Degree or Certificate form is required for each degree or certificate.

**HAGAN FOUNDATION  
CENTER FOR THE HUMANITIES  
533-7045**

**Learning Resources Center  
(Building. 16), 2<sup>nd</sup> floor**

Programming includes guest speakers, faculty presentations, field trips city “walkabouts”, panel discussions, and films.

**LAIR STUDENT CENTER  
533-8657**

**Student Activities (Building 6),  
Room 125**

With a game room with 6’ big screen TVs and billiards, a cafeteria and coffeehouse, meeting rooms, bookstore, theatre, and casual seating areas, the LSC is the Center of student life at SCC. Come in and hangout, attend events, and much more.

**MULTICULTURAL STUDENT  
SERVICES  
533-8875**

**Lair Student Center (Building 6),  
Room 115**

<http://www.scc.spokane.edu/?multicultural>

Advocacy, activities, programming, and clubs. Services include assistance with applications for financial aid, tribal education funding and scholarship resources, and community and cultural event information.

**STUDENT ACTIVITIES**

**533-8657**

**Lair Student Center (Building 6)  
Room 125**

Commencement, student conduct, campus posting policy, student government and campus clubs and organizations, and the Lair Student Center.

**STUDENT GOVERNMENT -  
ASSOCIATED STUDENT  
GOVERNMENT**

**533-8153 (ASG President)**

**Lair (Building 6), Room 114**

<http://scc.spokane.edu/resources/government/home.aspx>

**TESTING CENTER**

**533-8085 (Media Services)**

<http://www.scc.spokane.edu/Resources/MediaServices/Home.aspx>

**x  
Learning Resources Center  
(Building 16), Room 127**

A 30 station drop-in computer lab, the “Presentation Zone” speech and presentation development and practice area, video cameras, digital still cameras, laptop computers and projectors. Testing services, including computer-based certifications and testing for many online classes.

**VETERAN SERVICES**

**533-7027**

**Workforce Transitions  
Lair Student Center (Building  
6), Room 112**

Provides assistance to veteran and eligible dependent students with appropriate GI Bill paperwork; regulation requirements, and information regarding supportive services. Vet Services invites veterans to use the “One Stop” area consisting of dedicated computers to assist in obtaining



resources and applying for VA services. The “One Stop” also provides an area for studying and conversation.

### **WEB SERVICES**

**Phone: 533-HELP (4357)**

Get help with websites, internet connectivity, and related services.

### **WORKFORCE TRANSITION AND GRANT PROGRAMS**

**533-7249**

**Lair Student Center (Building 6), Room 112**

#### **Grant Programs**

##### **Basic Food Employment & Training Grant**

(BFE&T) is for students that are eligible for Food Stamps that are *not* receiving Temporary Assistance for Needy Families (TANF).

**Opportunity Grant** Support for low-income adults to progress along demand career pathways,

**Worker Retraining** provides job training for dislocated workers, unemployed workers, displaced homemakers, those facing imminent layoffs, and vulnerable but employed workers.

**WorkFirst Financial Aid** For students who are receiving Temporary Assistance for Needy Families (TANF) or Post TANF (on TANF within the past two years). Referral from case manager is required; must enroll in classes that are job related or improve employment opportunities; cannot be receiving student loans to receive assistance with.

### **WORK STUDY – STUDENT EMPLOYMENT**

**Phone: 533-7031**

**Student Services (Building 15)**

**WSTemp@scc.spokane.edu**

Call for an appointment. A financial aid award for students enrolled in six or more credits to earn money and gain work experience. Work Study is awarded on a first-come, first-served basis but is NEVER guaranteed.

**AMBASSADORS****533-8687****Campus Tours Office  
Student Services (Building 15),  
Room 122**

Student who serve prospective students, parents, and other guests through campus tours and assistance.

**ATM CASH MACHINES**

STCU - *Lair Student Center* Bank of America- *Lair Student Center* One Account ATM – *Lair Student Center and Learning Resource Center*

**AUTOMOTIVE REPAIR****533-7100****Automotive (Building 18)**

Repair services are available to students, faculty and staff, *and* the public. Call to make an appointment.

**BOOKSTORE****STOMPING GROUNDS –  
COLLEGE STORE****533-7087****Lair Student Center (Building 6),  
Room 101**

Textbooks, software, “Bigfoot” clothing, backpacks, calculators, stamps, copy and fax services, movie and Laser Quest tickets, and office supplies, and food and beverages.

Shop online and have your purchases delivered to your home or held as a reservation for pickup. Extended hours the first week of each quarter. Textbook buyback during the last days of each quarter.

<http://bookstore.ccs.spokane.edu/spokane>

**COSMETOLOGY****533-7288****Main (Building 1), Room 261**

Full salon services are available at minimal cost. Hair, manicures, waxing, pedicures and facial treatments

Tuesday-Friday 9:30 am – 3:30 pm

**GREENHOUSE & FLORAL SHOP****533-8167****Greenhouse (Building 10)**

A student run flower shop and nursery with three greenhouses. House plants, annuals, perennials, trees and shrubs. Flower arrangements available for purchase.

10:00 am - 2:00 pm Tuesday-Friday; September thru June

**BLOOD DRIVES**

Quarterly blood drives *hosted* in the Lair Student Center.

**BOOKSTORE****See “Stomping Ground”****BULLETIN BOARDS****533-8657****Student Activities****Lair Student Center (Building 6),  
Room 125**

Bulletin boards are located across campus, and are available for student clubs, departments, and community members.

<http://www.scc.spokane.edu/Resources/StudentActivities.aspx?page=PV4>

Please also see “posting policy”.

**BUS PASSES/SCHEDULES****533-7025****Cashier’s Office****Student Services (Building 15)**

Free monthly *STA* bus passes are available to students with current student ID Bus schedules are

available in the lobby of the Lair Student Center.

### **CAMPUS TOURS**

**533-Tour (8687)**

**Campus Tours Office  
Student Services (Building 15),  
Room 122**

Available Monday-Thursday  
9:00am-3:00pm by appointment

### **CASHIER'S OFFICE**

**533-7025**

**Student Services (Building 15)**

Pay for tuition, parking, medical and liability insurance, and locker rentals.

### **CHILD CARE - BIGFOOT HEAD**

**START /**

**EARLY HEAD START CHILD**

**CARE**

**533-7170**

**Child Care Center (Building 20)**

Full-day Head Start and Early Head Start programs with child care to infants, toddlers and preschool age children, state licensed and nationally accredited.

### **CLUBS AND ORGANIZATIONS**

**See *Student Organizations***

### **COPY MACHINES**

**Learning Resources Center  
(Building 16)**

**533-8255 (Library), Room 167**

**533-8085 (Media Services), Room  
127**

Coin-operated copy machines (10 cents/page)

### **DISABLED PARKING**

**533-8624 Campus Security Office  
Main (Building 1), Room 149  
(Campus Safety)**

On-campus parking *requires* a student parking permit. To park in state-designated disability spaces,

a state disability placard is also required. Quarterly disabled parking permits are available to individuals with temporary mobility issues,

**<http://www.scc.spokane.edu/?sec>**

### **FAX SERVICE**

**533-8255 • Fax: 533-8818**

**Learning Resources Center  
(Building 16)**

A Fax machine is available to students. Local service is free.

### **FOOD BANK**

**533-8913**

**Lair Student Center (Building 6),  
Room 114**

The Associated Student Government (ASG) operates an emergency food bank and resource center to assist students in need. Closed during summer.

### **GAME ROOM**

**533-7364**

**Lair Student Center (Building 6)  
Lower Level**

Billiard tables, ping pong tables, and arcade games, Wii, PS4, Xbox one, and Wi-Fi. Open 8am – 4pm fall, winter and spring quarters. Closed during summer.

### **ID CARDS**

**533-8400**

**Student Services (Building 15)  
Check in at "Bigfoot Central"**

Bring picture ID and a copy of your class registration. First ID card is free. ID cards are required to check out library materials, use athletic facilities, attend athletic events, and purchase books at the College Store.

**LOCKERS****533-7025****Cashier's office****Student Services (Building 15)**

Main lobby of the Lair Student Center and Building 1 may be rented for one academic year. Lockers in other buildings are checked out through the building or department office.

**LOST AND FOUND****533-8624****Campus Safety****Main (Building 1), Room 147****MAILBOX-USPS MAIL****Student Services (Building 15)**

Located outside the west entrance of Building 15.

**NEWSPAPERS**

The Spokesman-Review is available for purchase outside the south entrance of the Lair. The New York Times is available for purchase in the Stomping Ground College Store in the Lair Student Center (Building 6).

**PARKING PERMITS****Cashier's Office****Student Services (Building 15)****533-7025****Campus Security****Main (Building 1)****533-8624****<http://www.scc.spokane.edu/?section>****€**

Parking permit *required*. Display from rearview mirror.

**POSTAGE STAMPS****533-7087****Lair Student Center (Building 6),  
Room 101 (College Store)****POSTING POLICY****533-7081****Lair Student Center (Building 6),  
Room 125****<http://www.scc.spokane.edu/Resources/StudentActivities.aspx?page=PV4>**

All posted material or handouts must be approved by Student Activities

**RECYCLING/SUSTAINABILITY  
PROJECTS**

Each campus building has at least one large recycling bin designed for a variety of recyclable items.

# ATHLETICS & RECREATION

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## **ATHLETIC/INTRAMURALS AND RECREATIONAL SPORTS 533-7280**

### **Walter S. Johnson Sports Complex (Building 5)**

Athletic and recreation facilities include a 25 meter pool, indoor and outdoor running track, fitness center, weight room, tennis courts, basketball courts, soccer and track/field facilities. The gym is available during non-class times. During basketball season, the gym is closed each afternoon.

Classes include: Swimming; Fit for Life; Jogging; Weight Training; Fast Fitness, and Cross Training.

## **INTERCOLLEGIATE ATHLETICS 533-7230 (SCC) 533-3630 (SFCC)**

The following intercollegiate sports are coordinated at the campuses listed:

SCC — Men's Basketball, Men's and Women's Cross Country, Men's and Women's Golf, Women's Soccer, Men's and Women's Tennis, Men's and Women's Track & Field

SFCC — Baseball, Women's Basketball, Men's Soccer, Women's Softball and Women's Volleyball

Students may attend either school while participating in sports, even if the sport is only coordinated at one school.

## **INTRAMURAL SPORTS 533-7216**

Basketball, volleyball and soccer leagues are formed at the beginning of each quarter.

## **RUNNING TRACKS 533-7230**

### **Walter S. Johnson Sports Complex (Building 5)**

**Indoor**— Available any time the building is open.

**Outdoor**—Available in the mornings. The track team has priority for practices in the afternoons.

## **SWIMMING POOL 533-7211**

### **Walter S. Johnson Sports Complex (Building 5)**

## **TENNIS COURTS 533-7231**

Available with permission Tennis classes and team practices have priority.

## **WEIGHT ROOM 533-7226**

### **Walter S. Johnson Sports Complex (Building 5), Room 150**

Must be enrolled in weight training, cross training or fast fitness or enrolled in 19 or more credits and join at a non-credit fee.

# DINING AND FOOD SERVICES

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## **BAKERY**

**533-8685**

**Main (Building, 1), Room 130**

Tuesday-Friday 9:00 am – 1:00 pm

Closed during the summer

A full service bakery; including custom special occasion cakes, breads, pastries, cookies, and espressos.

## **BISTRO**

**533-7088**

**Lair Student Center (Building 6)**

Fall, Winter & Spring Hours

Monday – Thursday 7:00am -

5:00pm

Friday 7:00am - 1:30pm

Closed during summer.

## **CAFETERIA - Bigfoot Café**

**533-7088**

**Lair Student Center (Building 6)**

Monday-Friday 7:00 am-1:30 pm

Closed during summer.

***See Bistro, Simply-To-Go***

## **ORLANDO'S RESTAURANT**

**533-7283**

**Main (Building 1), Room 148**

11:30 -12:45 Wednesday-Friday

Closed during summer.

A student-run full service restaurant

*featuring an a la carte rotating*

*lunch menu. No reservation*

*required.*

## **SIMPLY-TO-GO FOOD CART**

**(Building 1, East Entrance)**

Monday – Friday 7:00am - 1:00pm

Closed during summer

# HEALTH AND SAFETY

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## CAMPUS SAFETY

533-8624, 24-hr Phone: 475-7035

Main (Building 1), Room 147

<http://www.scc.spokane.edu/Collège/CampusSafety/Security.aspx>

Services include vehicle assistance (jump starts/lock outs), escort services and parking enforcement.

## EMERGENCY CLOSURES AND ALERTS

533-3303

<https://portal.ccs.spokane.edu/netapps/campusalerts/Login.aspx>

X

Closure of classes or offices due to weather or other emergencies will be relayed to major local radio and television stations for broadcast. Information is also available at the CCS Operation Hotline at 533-3303.

Sign up to receive text message and e-mail alerts in case of an emergency or unplanned closure.

## FITNESS CENTER

533-7280

**Walter S. Johnson Sports Complex (Building 5), Room 146**  
**Hours may vary each quarter**

*To access the Fitness Center, must be enrolled in Fast Fitness, Cross Training, Fit for Life or Weight Training, or enroll in 19 credits or more and join for a non-credit fee.*

## HEALTH CLINIC

533-8611

**Jenkins Wellness Center (Building 7, Room 118)**

Open to SCC and SFCC students. A walk-in clinic for basic sick-call and minor injury prescriptions and TB testing. Most clinic services are free to students.

## INSURANCE

533-7025

**Cashier's Office**

**Student Services (Building 15),**

Low cost accident and health insurance is available on a quarterly basis. Must be purchased within the first twenty (20) days of each quarter.

## WELLNESS PROGRAM

533-7211

**Walter S. Johnson Sports Complex (Building 5), Room 128**

Program focuses on educating, motivating and directing students toward a positive, fitness-oriented, healthful lifestyle. Body composition measurement, blood pressure, flexibility and nutrition analysis. Activities include organized classes and open facility usage





# SEXUAL ASSAULT, DOMESTIC VIOLENCE – RESOURCES, SERVICES

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If a sexual assault occurs ...

**Ask for help. Call any of these resources:**

- 911
- Campus Security: 509.533.8624
- Friends or family
- Crisis Hotline: 866-656-HOPE

## **Seek Medical Attention**

Sacred Heart Medical Center  
101 W 8<sup>th</sup> Ave; Spokane, WA  
99204  
(509) 474-3131

*(Other medical centers in the area offer services as well, but SHMC offers the most complete set of services available to individuals involved in sexual assaults.)*

Holy Family Hospital  
5633 N Lidgerwood St, Spokane,  
WA 99208  
(509) 482-0111

Spokane Valley Hospital  
12606 E Mission Ave, Spokane,  
WA 99216  
(509) 473-5000

Have a screening done for STI's and pregnancy.

If possible, do not shower or clean up. Do not change clothes. Hospital staff can help collect evidence using a rape kit. (Your name will be given to police officials if you choose to do this.)

**Meet with an advocate who can explain your rights and provide counseling.**

**Contact police if you wish to file a report.**

Crime Check  
Spokane Public Safety Building  
1100 W Mallon, Spokane  
(509) 456-2233  
[spokaencounty.org/crimecheck](http://spokaencounty.org/crimecheck)

As time passes, evidence may dissipate or become lost or unavailable. If a victim chooses not to make a complaint regarding an incident, they nevertheless should consider speaking with law enforcement to preserve evidence in the event that they change their mind at a later date.

## **In the days following an assault**

...

### **Let others help.**

***notalone.gov*** is a great resource.

### **CCS Student Health Clinic**

Jenkins Wellness Center (Building 7)

Spokane Community College

(509) 533-8611

FREE for CCS students

### **Sexual Assault and Family Trauma Response Center**

210 W Sprague Ave

Spokane, WA 99201

(509) 747-8224

(Costs may vary.)

May apply for crime victim's compensation.)

24 hour crisis line: (509) 624-7273

### **Alternatives to Domestic Violence**

930 N Monroe

Spokane, WA 99201

(509) 326-1190

ywcaspokane.org

### **Reduce the Risk of Assault**

1. Be aware of your surroundings.
2. Avoid isolated areas.
3. Walk with purpose.
4. Trust your instincts.
5. Carry as little as possible.
6. Make sure your cell phone is with you, accessible, and charged.
7. Go to social gatherings with friends.
8. Avoid putting headphones on both ears.
9. Don't leave your drink unattended.
10. Watch out for friends.

## **Campus Resources**

### **Office of the SCC Title IX Coordinator:**

Lair Student Center (Building 6),  
Room 218  
(509) 533-7015

### **Campus Safety**

Main (Building 1), Room 147  
(509) 533-8624

### **Counseling Services**

Main (Building 1), Room 120  
(509) 533-7026

### **Mental Health Counseling**

Jenkins Wellness Center (Building  
7), Room 127  
(509) 533-7195

### **Multicultural Student Services**

Lair Student Center (Building 6),  
Room 115  
(509) 533-8875

### **Student Health Clinic**

Jenkins Wellness Center (Building  
7)  
(509) 533-8611

*Also see: CCS Board Policy  
3.30.01 on Sexual Misconduct,  
along with other pertinent policies,  
in the front section of this  
handbook.*

## **Community Resources**

### **Emergency Shelter – Hope House**

111 W Third Ave, Spokane  
(509) 455-2886

### **Legal Assistance - YWCA**

930 N Monroe, Spokane  
(509) 789-9292

### **Orders of Protection**

SCC complies with Washington State law in recognizing orders of protection, no contact, or restraint. Once the order is received by Campus Safety, arrangements may be made for special parking, escorts, a leave of absence, or changes in classroom locations.

### **Orders are available in person through:**

Spokane County Clerk's Office  
County Courthouse  
1116 W Broadway, Room 300;  
Spokane  
(509) 477-2211

### **Sexual Assault and Family Trauma Response Center**

210 W Sprague, Spokane  
(509) 747-8224

### **Spokane County Victim/Witness Unit**

1110 W Mallon, Spokane  
(509) 477-3646

# STUDENT ORGANIZATIONS

<http://www.scc.spokane.edu/Resources/StudentActivities.aspx>

Agriculture  
Allies for Disability Awareness  
American Design & Drafting  
Student Association  
American Institute of Architecture  
Students  
Arab Culture  
Asian Pacific Islander  
Black Student Union  
C.P.R. Club  
Car Club

Delta Epsilon Chi (DECA)  
(Business)  
Explorers (Dental)  
Disc Golf  
G.L.O.B.A.L.  
Gaming Club  
Horticulture  
International Students Organization  
Latin American Student  
Organization  
Latter Day Saints Student  
Association  
Legends (Literary Magazine)  
Math  
National Assoc. Legal  
Professionals (NALS)  
Native American Student  
Organization (NASO)  
National Society of Leadership &  
Success (NSLS)  
Natural Resources Association  
Nursing  
Outdoor  
Paranormal

Phi Theta Kappa

Players (Theatre)  
Research

Rho Beta Psi  
Skills USA (VICA)

Speak Out  
(Communications)  
Student Awareness League

Student Parents Together  
Technology

Timber Sports  
United Sasquatch Comic Book  
Club (U.S.C.B.C.)

Veterans  
Water Resources

X-Ray Vision